



SUIDERSTRAND COMMUNITY, CONSERVATION AND FIRE PROTECTION ASSOCIATION  
11 Vlei Ave, Suiderstrand, L'Agulhas, 7287 • 082 903 7047 | 083 423 0929 • [www.suiderstrand.co.za](http://www.suiderstrand.co.za)

Suiderstrand Association: Annual General Meeting 17 December 2025

## AGENDA

1. Welcome
2. Confirmation of quorum
3. Acceptance of minutes of AGM of 8 December 2024
4. Acknowledgment of contributions
5. Chairperson's report
6. Financial statements
7. Fire protection report
8. Constitutional amendment
9. Election of office bearers
  - Chairperson and vice-chairperson
  - Treasurer
  - Secretary and deputy secretary
  - Additional members
10. Appointment of auditor
11. Proposed projects for the new year
12. Other matters
13. Closure

After the meeting the fire protection team will give a demonstration in the parking area of their equipment and capabilities.



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## MINUTES OF THE SCCFPA AGM

Held on: 18 December 2024 Time: 10:00 Venue: 11 Vlei Avenue, Suiderstrand

NO	ITEM	DISCUSSION/ACTION	RESP
1.	Welcome	The chairperson welcomed all present.	
2.	Quorum	The constitution of the SCCFPA requires 15% attendance including proxies for the meeting to be properly constituted. At the time of the meeting the Association had 104 registered members therefore requiring 16 people to attend. Attending the meeting was a total of 31 individuals of which 24 signed the attendance register. Nine proxies were received resulting in an attendance of 38.5%.	
3.	Adoption of minutes of the 2023 AGM	The minutes were available at the meeting. Acceptance thereof was proposed by Johan Hickman and seconded by Manon McDonald	
4.	Comments from Wyk 5's councillor Dr Eksteen	<p>Dr Eksteen was introduced to the meeting by Mr Schutte who requested Dr Eksteen to share some thoughts on Suiderstrand and the current achievements and challenges ("lay of the land"). Dr Eksteen contributed as follows:</p> <ul style="list-style-type: none"> <li>• Acknowledging and celebrating the uniqueness of Suiderstrand.</li> <li>• Describing the challenges facing Suiderstrand of which the paving of the gravel portion of the R319 tops the list.</li> <li>• Responding to input (including proposals to improve) from the floor Dr Eksteen assured the meeting his support and shared details of previous attempts to speed up the paving. Another 400m will be paved as part of the 2024/5 capital budget, leaving approximately 1.4 km of gravel road. It remains a Ward 5 priority.</li> <li>• CAM's appointment of an environmental officer will positively assist Suiderstrand in its endeavours.</li> <li>• Thanked the Association for its positive contributions e.g., its fire prevention activities, influencing the plot clearing bylaw and working closely with other stakeholders, e.g., SAN PARKs, the Residents Association and KAM.</li> </ul>	
5.	Chairperson's report	<p>The full report was distributed before the meeting. It is also available on the Suiderstrand.com website. The following were highlighted:</p> <ul style="list-style-type: none"> <li>• The Chairperson mentioned 2 achievements upfront:               <ul style="list-style-type: none"> <li>○ SANPARKS' official approval to use an image of "Pietie se huis" in the Association's logo.</li> <li>○ CAM's approval of the signage proposals for Suiderstrand.</li> </ul> </li> <li>• Other achievements acknowledged:               <ul style="list-style-type: none"> <li>○ Fire protection and prevention. This remains a key focus area of the association. The fire wagon as well as fire hydrants are well maintained and regularly tested. The Fire prevention sub-committee thanked for their contribution. Schalk vd Merwe in particular thanked for his support and hard work. He is acknowledged as a founder member of the association.</li> </ul> </li> </ul>	

		<p>5.1.4.1 Outstanding speed bump in Seemans Drive. Danie to follow up on progress through the Ward Councillor, Dr Eksteen.</p> <p>5.1.4.2 Proposed speed bump in Kamp Street. This was omitted from the plan submitted to and approved by KAM. KAM has been made aware of this but has not responded.</p> <p>5.1.4.3 Water erosion at the new gravel speedbumps. KAM has been made aware of this but has not responded.</p> <p>5.1.5 <b>Brand Waentjie</b></p> <p>5.1.5.1 BlueBay storage facility not suitable for the Brand Waentjie.</p> <p>5.1.5.2 The Association confirmed the requirement to find a permanent storage facility and will continue to evaluate proposals and consider cost implications going forward.</p> <p>5.1.5.3 Gerrit to approach KAM with a request to support the potential building of a suitable facility in the parking area.</p> <p>5.1.5.4 Danie to renew the Brandwaentjie licence.</p>	<p>Danie/Derik</p> <p>Danie/ Gerrit</p> <p>Gerrit</p> <p>Danie</p>
	5.2 Community Market	<p>5.2.1 Community Market initiative doing well. There will be a market in December and Anita will communicate the date.</p> <p>5.2.2 There is a need for a “shelter” (protection against the wind and rain) over the longer period. Ongoing.</p>	Anita
	5.3 Finance	<p>5.3.1 Year-end financial statements submitted.</p> <p>5.3.2 Louis and Danie will contact Louise Beeslaar to seek financial statements audit and sign-off.</p> <p>5.3.3 Louis recommended changing the financial year-end to end of December in stead of August. This will be tabled at the AGM.</p>	<p>Louis Danie</p> <p>Louis</p>
	5.4 Membership	<p>5.4.1 Development of a residents welcoming letter (also see “welcoming parcel” under Comms and Marketing) covering SCCFPA goals and Suiderstrand conservation awareness. Estate Agents will be asked to share this information with new/potential residents. Ongoing.</p> <p>5.4.2 Electronic membership application via the webpage will be discontinued. There is currently no proof of acceptance of the indemnity condition by a new member which poses a risk to members preventing or fighting fires. A pdf document will be used that can be manually or electronically signed and submitted.</p> <p>5.4.3 The banking details will be added to the Membership Application form</p>	<p>Anita</p> <p>Gerrit</p> <p>Matilda</p>
	5.5 Comms and Marketing	<p>5.5.1 A “New Residents welcoming parcel” to be introduced and proposals submitted to the committee. <b>Ongoing</b></p> <p>5.5.2 <b>Suiderstrand Signs and Signage</b> – KAM approval obtained. Proposals with costs discussed by the committee and approved in principle. Decided:</p> <ul style="list-style-type: none"> <li>• Matilda to make changes to the designs as agreed</li> <li>• Gawie to review the wording of “our pledge”.</li> <li>• All changes to be submitted to Danie by 15/11.</li> <li>• Danie and Matilda to approach Roland for assistance with implementation.</li> </ul> <p>5.5.3 Matilda to investigate opportunities to use KAM monthly accounts system for general communication to members/ community. Ongoing.</p> <p>5.5.4 Members of the Association are requested to always cc <a href="mailto:Suiderstrand.association@gmail.com">Suiderstrand.association@gmail.com</a> when communicating with external bodies/individuals. All enquiries should also reference the official email address.</p>	<p>Matilda/ Anita</p> <p>Matilda Gawie</p> <p>Danie/ Matilda</p> <p>Matilda</p> <p>All</p>

	5.6 Conservation	<p>5.6.1 <b>Environmental Management Plan</b> - introduced by Anita. Anita to identify and link up with the KAM Environmental Officer. Draft Environmental Management Plan (document) circulated to committee members. <b>Ongoing</b></p> <p>5.6.2 <b>Conservancies</b>. The concept of a conservancy could apply to Suiderstrand. Anita is mandated to research the concept, share information with the committee and approach key stakeholders, e.g., landowners in and around Suiderstrand.</p> <p>5.6.3 <b>Beach conservation</b>. Beach cleaning will be scheduled for December.</p>	<p>Anita</p> <p>Anita</p> <p>Matilda</p>
6.	General/ Other Matters Arising	<p>6.1 Facebook page for the SCCFPA now in place. Well done! Committee members invited to visit.</p> <p>6.2 Improving the Association pages on the Suiderstrand.co.za website. Changes submitted to Sam. <b>Done</b>.</p> <p>6.3 “Sold” signage removal from stands. Matilda to discuss with Estate Agent(s), i.e., confirm 2x months advertising limit and advise the committee on appropriate actions to reduce littering.</p> <p>6.4 The SCCFPA will use Google Drive as a repository for SCCFPA documents. Gerrit will provide individual Google Drive training as required by committee members.</p> <p>6.5 Suiderstrand Association T-Shirts approved for interested Committee members. This will be for everyone’s own account.</p>	<p>Matilda</p> <p>Gerrit/ Derik</p> <p>Matilda</p> <p>Gerrit</p> <p>Matilda</p>
7.	Next Meeting	AGM on 18/12/2024 at 10:00 at 54 Seemans Road (Jaco and Marieke van Zyl’s house), Suiderstrand.	All
8.	Meeting adjourned	The meeting adjourned at 17:45	

CONFIRMATION OF MINUTES

MINUTES PREPARED BY:

Chairperson: Danie Schutte

Secretary: Derik Duvenhage

SIGNATURE

DATE

SIGNATURE



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## Chairman's Report 2025

Suiderstrand is a special and unique place—one of the few communities surrounded by a national park. It is a place where one can still see the stars very clearly, and where the animals, plants, and sea are part of one's daily life.

### December 2025

The Suiderstrand Community, Conservation and Fire Protection Association was founded on 7 September 2023 for the sake of fire protection, conservation, and the community. During the past year the Association addressed all three of these goals.

#### 1. Fire protection

Fire protection remains our first priority.

The fire trailer is kept in good working condition at all times. It is tested weekly, also to give volunteers the opportunity to work with it. Every 4 to 6 weeks, the trailer is hitched up, driven to another point, the tank is filled, and the designated team gets an opportunity to practise with different spray patterns.

More suitable and accessible storage for the trailer is also being investigated.

Tina du Plessis served as fire officer until August, after which Wouter Trollip took over from her.

The following members served on the fire-protection committee:

- Tina du Plessis
- Elma von Plaster
- Ross Kettles
- Theo Fourie
- Geoff Nicholls
- Schalk van der Merwe
- Ewald Swart
- Steve van der Spuy
- Guy Newdigate
- Wouter Trollip

Many thanks to everyone — they provide this service voluntarily.

For effective action in emergencies, a map of Suiderstrand showing fire hydrants and emergency numbers has been put up in the parking area. A fridge magnet with the emergency numbers has also been made available.

#### 2. Conservation

Alien plants are removed regularly. At the latest count, 4 549 invasive plants have already been removed through this initiative — an increase of more than a thousand since the previous AGM. Many thanks to Schalk, Geoff, and Tina for this initiative.

As decided, four conservation boards and an information board were erected in the parking area where it leads to the beach. Thanks to Matilda for this action and to Gerrit, who installed the boards.

A poll was held about putting up warning signs to encourage motorists to slow down.

#### 3. Community

After a poll overwhelmingly approved the installation of street-name signs, 24 signs were made and installed. Many thanks to Gerrit for voluntarily installing the signs without pay-

ment. Thanks also to Matilda for all her efforts in having the signs made. And thank you to everyone who contributed so generously to make this initiative possible.

Following appeals from the Association, CAM has built a speed bump in Kamp Road. Thanks to Councillor Eksteen and to Deon Wasserman of CAM.

After a survey was held about a name for the R319 in Suiderstrand, the name Suiderstrand Road was approved by a large majority. Procedures must now be followed to obtain official recognition of the name.

#### **4. Committee**

The committee this year consisted of Gawie du Toit (Vice-Chairperson and Secretary), Jacqueline Viljoen (Treasurer), Matilda Bester (Communication), Geoff Nicholls, Willem Nel, and myself.

Ten meetings were held and Suiderstrand residents were invited. The interest was good and at a few meetings the visitors outnumbered the committee members. This not only shows the considerable interest in the committee's activities, but also demonstrates the Association's commitment to transparency.

#### **5. Finances and membership**

The financial statements are available on our website and will also be available at the AGM.

The association's income for 2024/25 amounted to R29 526, of which R17 299 was received as donations and R10 100 as membership fees. In 2023/24 the income was R9 729, with donations of R5 170 and membership fees of R3 700.

Total assets as at 31 August amounted to R83 246, of which R34 300 was in our bank account and R48 946 in fire trailer assets. In the previous year, total assets were R51 740, consisting of R20 750 in the bank and R30 990 in fire trailer assets.

From 1 September to 10 December, R5 100 in membership fees and a further R6 750 in donations were received. The bank balances stand at approximately R28 000. Of this amount, R12 179.72 is earmarked for capital expenditure on the fire trailer. Thank you for the donations and membership fees contributed.

Many thanks to Jacqueline Viljoen who served as treasurer, and to Louis Lourens who audited the statements.

Membership of the Association has grown to 114 at present. The proposed constitutional amendment should properly establish the membership rules.

#### **6. Communication**

Three newsletters (March, July, and November) were distributed. Minutes of meetings as well as financial statements and correspondence are made available on the Association's website.

An information leaflet for new residents has been compiled and is being distributed. Work has also been done on a Guide for Suiderstrand Residents that will contain relevant information.

#### **7. Park Forum of the Agulhas National Park**

Our application to be part of the newly established Park Forum has been accepted.

Matilda Bester (primary member) and Gawie du Toit (secondary member) represent the Association on this Forum. Other Suiderstrand residents who serve on the Forum are Ross Kettles (Chairman), Tina du Plessis, and Pierre Massyn.

#### **8. Other matters**

Submissions have been made to CAM and the ODM to establish a full or satellite fire station in Struisbaai. Due to the tremendous expansion at the Southern Point, such a development is essential. One sensible option is to establish it in cooperation with the National Sea Rescue Institute. A reallocation of fire-fighting resources is also a possibility.

Submissions were made to CAM concerning the significant additional electricity connection costs payable only on Suiderstrand land.

Submissions were made to CAM to amend its municipal bylaws (along the lines those of the Overstrand Municipality in Hermanus) to allow homeowners to rent out two rooms of a house on a short-term basis without requiring CAM approval. At present, an application must be submitted to CAM for this.

The Association has applied to be declared an involved and affected party in the application for the Spookdraai residential development. An objection to the proposed development has also been submitted.

## **9. Projects/matters for the new year**

In my opinion, during the new term, the Association should attend to the following matters, among others:

- A shed for the fire trailer from and into which it can be easily manoeuvred.
- A formal application must be made to CAM for the new name of the R319, and the road must then be given a street-name sign.
- The proposed and approved warning signs must receive attention.
- The entrance with the proposed indigenous garden, small pond, and conservation town sign must be attended to.
- The erosion of the beach near and at the parking area requires expert attention.
- The large number of telephone poles remains unsightly, and negotiations with Telkom must be reopened.
- The Association must register with SARS.

## **10. In memoriam**

In the recent period, we lost three beloved Suiderstrand residents to death: Sakkie Botes of Seemans Road, Frans Fouché of Boegoe Avenue, and Andre Grové, also of Seemans Road.

Their characterful friendship and involvement will remain with us for a long time, and we miss them. We extend our condolences to all their next of kin.

## **11. Thanks**

Many thanks for everyone's cooperation during the past two years. This applies to all Suiderstrand residents, but also to our ward councillor, Dr Eksteen, and to CAM officials. We do not always agree on everything, but differences of opinion and debate are essential for progress and development — as long as it is not destructive.

I believe that together we have built a community organisation from nothing. An organisation with its own identity and voice that is acknowledged and respected far beyond our small village.

The various components must simply work together. Fire-fighting is our priority and the reason for our existence, but conservation and community are also part of it. The three components must pull together — then we act to everyone's benefit.

## **12. In closing**

Suiderstrand remains a special and unique place with its own character. Precisely because of this, it will not escape development. But it depends on this Association whether its character will be further established and strengthened amid development or not. It will not happen automatically.



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SUIDERSTRAND COMMUNITY CONSERVATION AND FIRE PREVENTION ASSOCIATION ( S C C F P A )

FINANCIAL STATEMENTS FOR PERIOD 01 / 09 / 2024 TO 31 / 08 / 2025

**INCOME STATEMENT**

**INCOME**

CASH DONATIONS	17 299.00	
MAGNET SALES	950.00	18 x MAGNETS
CASH MEMBERS FEES	10 100.00	
<b>TOTAL</b>	<b>28 349.00</b>	
INTEREST RECEIVED	1177.43	
<b>TOTAL</b>	<b>29 526.43</b>	
EQUIPMENT SPONSERED BY KAM	<b>2 592.00</b>	
EQUIPMENT SPONSORED OTHER	<b>0.00</b>	

**EXPENSES**

PURCHASE OF FIRE FIGHTING TRAILER / EQUIPMENT	<b>1 250.00</b>	3 x RADIOS	1 250.00
EXPENSES OF UPGRADING & MAINTAINING TRAILER	<b>4 984.56</b>	BOARDS	1 135.00
		REG & LIC .	399.00
		BOARDS	180.00
		KAPUT	291.56
		FIRE HOSE	2979.00
EXPENSES OTHER	<b>9 602.80</b>	PRINTING	1430.00
 		KAM BUILD	1 380.00
BANK CHARGES	<b>139.10</b>	MAGNETS	713.00
		BOARDS	475.00
		BOARDS	3500.00
		ENTRANCE -	978.00
		SIGNS	862.90
		STR NAMES	263.90
TOTAL CASH ON HAND	<b>34 300.61</b>		
TRANSACTIONAL ACCT	<b>8 767.04</b>		
INVESTMENT ACCT	<b>25 533.57</b>		

CONTROL	DATE
34 300.61	31/8/2025

**BALANCE SHEET AS AT 31 / 08 / 2025**

CURRENT ASSETS - CASH ON HAND	<b>34 300.61</b>	
FIXED ASSETS - FIRE FIGHTING TRAILER	<b>48 946.00</b>	
<b>TOTAL ASSETS</b>	<b>83 246.61</b>	

CAM / ODM donation
R 2592 - extra standpipe & key
R10000 - 3 brandpype
FIRE HOSE R 2979

Jacqueline Viljoen  
TREASURER

Louis Lourens  
AUDITOR

Danie Schutte  
CHAIRMAN

**RING FENCED FOR FIRE WAGON – year end 31 Aug 2025**

<b>Description</b>	<b>Donation</b>	<b>Expenditure</b>
as per S vd Merwe	R14 315.28	
3 x Radios		R 1 250.00
Sign Boards - Ablution wall		R 1 135.00
Boards		R 180.00
Donation received from Anonymous	R 2 100.00	
Donation received from Anonymous	R 2 000.00	
30m Fire hose		R 2 979.00
License & Registration		R 399.00
Kaput		R 291.56
Total	R18 415.28	R 6 235.56
<b>Balance R12 179.72</b>		

**RING FENCED FOR SIGNAGE - year end 31 Aug 2025**

<b>Description</b>	<b>Donation</b>	<b>Expenditure</b>
Donation Hein Piek	R 2 850.00	
Donation Johan Pienaar	R 500.00	
Donation Danie Schutte	R 1 200.00	
Entrance Board, Board at parking		R 3 500.00
Signage paid at Print-it		R 475.00
Entrance		R 978.00
Signs		R 862.90
Str names		R 263.90
Total	R 4 550.00	R 6 079.80
<b>Balance R 1 529.80-</b>		

## VASTE BATES BRANDWAENTJIE / FIXED ASSETS FIRE WAGON

<b>SOOS OP - 31 AUGUSTUS 2023</b>	
Brandwaentjie aankoop	R12 000
5 liter Petrol tank	R 500
6 x pare Handskoene	R 456
Donasie onvang vanaf KAM -	R10 000
Brand kraan & handvatsel	
Brand kraan & koppelstuk	
Brand slang spuitkop	
6m Brand slang vul pyp	
6m Brand slang	
Spaarwiel vir die waentjie	R 250
2 x Sleutel kassies	R 1 800
Slot	R 85
Amo kis	R 399
Nuwe nozzle	R 690
Veiligheids toerusting – brille	R 353
Boltcutter	R 600
4 x saagies	R 716
<b>TOTAAL 31 Augustus 2023</b>	<b>R27 849</b>

<b>SOOS OP - 31 AUGUSTUS 2024</b>	
Kettingsaag – donasie deur Anoniem	R 3 141
<b>TOTAAL 31 Augustus 2024</b>	<b>R30 990</b>

<b>SOOS OP - 31 AUGUSTUS 2025</b>	
3 x Radios	R 1 250
Staan pyp & sleutel – donasie KAM	R 2 592
Kennisgewing borde	R 1 135
30m Brand slang – R2000 donasie Anoniem	R 2 979
3 x Brand pype – donasie ODM	R10 000
<b>TOTAAL 31 Augustus 2025</b>	<b>R48 946</b>

### Begroting 2025 / 2026

<b>Inkomste</b>		
Ledegeld Kontant	R10 000,00	
Donasies – kontant	R12 000,00	
Rente verdien	R 1 000,00	R23 000,00

<b>Oordragte van ge-oormerkte fondse</b>		
Brandwaentjie (kapitaal)	R12 179,72	
Straatnaamborde	R 8 550,00	R20 729,72
		<b>R43 729,72</b>

<b>Uitgawes</b>		
Brandwaentjie (lopend)	R 8 000,00	
Kapitaal & Ge-oormerk	R12 179,72	
Straatnaamborde	R17 000,00	
Ander	R 5 000,00	R42 179,72

R43 729,72 R42 179,72 minus R 1 550,00 Surplus
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An amendment to section 5 of the Association's Constitution, as proposed below, will require ratification by the annual general meeting.

## **5. Membership and voting rights**

- 5.1 Any owner or tenant of immovable property in Suiderstrand and any permanent resident of Suiderstrand, as well as the Cape Agulhas Municipality (CAM) and the Cape Agulhas National Park, may become a member at any time, provided that the prospective member undertakes to respect this Constitution and the Fire Protection Rules; agrees to any condition laid down by the committee; and pays the membership fee as agreed annually by the committee.
- 5.2 The committee may waive the requirement for a member to pay membership fees in return for services rendered to the association.
- 5.3 A natural or juristic person may obtain more than one membership in respect of more than one property, but may not obtain more than two memberships.
- 5.4 There may not be more than two members in respect of one property.
- 5.5 Only members whose membership fees are paid up are entitled to vote in terms of this Constitution.
- 5.6 Membership may be terminated by a member by sending a written or electronic resignation as a member to the committee. The committee may also terminate a member's membership by informing the member in writing or electronically that his or her membership has been terminated because he or she no longer meets the requirements for membership.
- 5.7 A member may not hold more than four proxies to vote on behalf of other members at general meetings or the annual general meeting of members of the association.
- 5.8 The committee keeps a register with the names, addresses, and contact details of all members and paying members.